



APPLE COUNTRY CORVETTE CLUB BYLAWS

Revised August 12, 2023

ARTICLE I: DESIGNATION

SECTION 1: NAME

The name of the Club will be “Apple Country Corvette Club”, herein referred to as “ACCC.”

SECTION 2: PURPOSE

The purpose of the ACCC will be to encourage Corvette ownership and enthusiasm among members.

To organize, sponsor, and support Corvette activities for the ACCC members.

To foster support for local charities and activities in our communities.

ARTICLE II: MEMBERSHIP

SECTION 1: NEW MEMBER

- A. Must be at least 21 years of age. A waiver may be approved by a majority vote of members at a regular business meeting.
- B. Must own a Corvette.
- C. Must have a valid motor vehicle operator’s license.
- D. Must have automobile insurance that satisfies the North Carolina requirements.
- E. If a potential new member meets all other requirements for membership and agrees to abide by all bylaws, they will be accepted for membership. All members must be up-to-date on all dues and fees.
- F. Must submit a membership application to a Board member along with the signed “Release and Waiver of Liability” disclaimer to be filed with the application.
- G. Once the application is submitted and accepted, dues should be paid. Dues are valid from January 1 through December 31 each year and will be prorated the first year according to the month joined.

H. Past members who left the ACCC membership in good standing, in excess of one year, can be reinstated as a member upon payment of current dues and a \$10 reinstatement fee.

I. Will enjoy all privileges of the ACCC.

SECTION 2: PRIMARY/ASSOCIATE MEMBER

A. Primary or associate of any member whose mailing address is the same as the primary member at the time of applying for membership will be noted on the membership application and be part of the nomination and voting process.

B. A change in status must be reported to the Executive Board within thirty (30) days.

C. Primary member may only have one associate member at a time.

D. Will enjoy all privileges of the ACCC.

SECTION 3: HONORARY MEMBER

A. Individual who has made a significant contribution to the ACCC.

B. Approved by a ballot vote.

C. Will enjoy the normal benefits of membership except holding office.

D. Honorary member will not be assessed dues.

SECTION 4: CHARTER MEMBER

A. Special designation for the initial organizing members of the ACCC.

B. Title will be used on all printed material for the ACCC.

SECTION 5: SPONSOR MEMBER

A. Individual or organization who donates to the ACCC, anything monetary and/or in kind.

B. Will enjoy the normal benefits of membership except voting and holding office.

C. Classes of membership are as follows:

1. Gold: \$1,000 or greater.

2. Silver: \$500-\$999.

3. Bronze: \$250-\$499.

SECTION 6: TERMINATION OF MEMBERSHIP

A. Resignation

1. A member can tender his/her resignation by submitting a "letter of resignation" to any Board member.

2. Resignations are effective immediately upon submission. Any dues paid will be forfeited.

B. Expulsion

1. Any conduct determined to be detrimental to the ACCC may result in expulsion.
2. The involved party(s) will meet with the Board to discuss the circumstances.
3. The Board will vote by ballot whether to send the matter to the membership.
4. If deemed necessary, the membership will vote by ballot whether to expel the offending member(s).
5. Votes will be tallied by two Board members and the expulsion will be immediate and include the associate member.
6. The offending member(s) will be notified in writing of the expulsion. Any dues paid will be forfeited.

ARTICLE III: DUES

SECTION 1: AMOUNT

- A. The dues amount will be decided by the Board and may be revisited yearly in the fall.
- B. The membership, at the next regular meeting, will vote by a show of hands.
- C. If passed, the new amount will take effect the following January.

SECTION 2. COLLECTION

- A. Dues are due to the treasurer January 1 through January 31 of the new year.
- B. A \$10 late fee will be added to dues submitted February 1 until March 1.
- C. March 1 and thereafter the member will be removed from the ACCC roster and email. Attendance at meetings and events and voting privileges will cease.
- D. Reinstatement of member privileges will be attained by paying dues and the late fee.

ARTICLE IV: OFFICERS

SECTION 1: ELECTED OFFICERS

- A. There will be five officers: President, Vice President, Secretary, Treasurer, and Event Coordinator.
- B. The Executive Board will be comprised of these officers.

SECTION 2: RESPONSIBILITIES OF OFFICERS

PRESIDENT

- A. Oversee and guide business
- B. Establish and follow proper meeting procedures
- C. Preside over all regular business and Executive Board meetings; may call special meetings.
- D. Vote only in cases where his/her vote would affect the results or where the vote is by ballot.
- E. Ensure that the legal requirements of the ACCC are met.
- F. Appoint and/or discharge all committee members with the approval of the Executive Board and outline their duties and responsibilities.
 - 1. The committee will appoint a chairman.
 - 2. All decisions of the committee will be by a majority vote.
 - 3. The committee chair person will report their progress to the President following their meeting.

VICE PRESIDENT

- A. Assist the President and act in his/her absence. Will take over the office of President in the event that the President can no longer serve.
- B. Greet prospective members and provide them with an application, a copy of the Bylaws, and any other pertinent information.
- C. Verify prospective members have completed qualifications for membership.
- D. Provide the new members with a new-member packet (contents to be decided by the Board.)
- E. Verify that new member information has been added to all records and electronic communications.
- F. Be the ACCC's parliamentarian.
- G. Post meeting notices and special interest items through email and on the internet.

SECRETARY

- A. Take minutes at every business meeting, Executive Board meeting, and special meeting.
- B. Handle any and all correspondence.
- C. Maintain a current book of minutes and all official documents of the ACCC.
- D. Have custody of all papers belonging to the ACCC which are not especially under the charge of any other officer or committee chair.
- E. Keep attendance records for all meetings to ensure a quorum is present.

F. In the absence of the secretary, a secretary pro-tempore will be chosen by the presiding officer.

G. Prepare ballots for the yearly Election of Officers.

TREASURER

A. Establish and maintain a permanent address for the ACCC. Retrieve mail from the official mailbox and distribute as necessary.

B. Set up all financial accounts with access being voted on by the Board.

C. Collect all money owed to the ACCC and hold the funds in the appropriate financial accounts.

D. Pay any and all approved amounts presented for payment in a timely manner.

E. Keep records of all Club financial business.

F. Report on the financial status of the ACCC at each Executive Board and regular business meeting.

G. Notify the membership by email and/or mail of the annual dues requirements.

H. Pay any state and/or federal fees that may be due and file the proper forms.

I. Keep a current roster and distribute it to the Board when changes are made.

EVENTS COORDINATOR

A. All activities must go through the Coordinator.

B. Coordinate and promote all Club activities.

C. Liaison with other area clubs to promote Club attendance at their events.

D. Keep a calendar of activities to be posted on the internet and/or emailed to members.

E. Maintain a notebook of all activities including event name, date, members in attendance, and a description of the activity.

F. Take and maintain pictures of activities for posting on the internet.

G. Submit a budget sheet for events in need of funding by the ACCC prior to the event for approval and after the event with receipts attached.

SECTION 3: ELECTION OF OFFICERS

A. Elected officers will hold office for two (2) years beginning January 1 through the end of December the following year.

B. Terms beginning in odd years will be President, Vice President, and Secretary

C. Terms beginning in even years will be Treasurer and Event Coordinator,

D. There will be a two-consecutive-term limit on all positions unless no one is running for the position.

E. A member may hold a different office immediately after serving in another capacity.

F. A nomination committee will be named by the Board in September to provide a slate of officers at the October meeting. No member running for office will be on this committee.

G. Membership will be allowed to make nominations from the floor at the October meeting and then nominations for all offices will be closed.

H. The Secretary will present the ballots at the November meeting and the elections will be held. The Secretary will collect the ballots after voting takes place and present them to the President for safekeeping until the January meeting.

I. Any active members not present will be mailed a ballot.

J. All mailed ballots must be returned by November 30; those received after November 30 will be void.

K. Results of the election will be tallied prior to the January meeting by two people, not on the ballot, stipulated by the President. Installation of the new officers will follow.

SECTION 4: RESIGNATION OR VACANCY

In the event an officer resigns or vacates his/her office before the expiration of the term, the remaining officers will appoint by a majority vote a member to fill the office for the remainder of the term.

SECTION 5: REMOVAL FROM OFFICE

A. An officer may be removed from office due to inactivity or failure to perform the duties of his/her office.

B. A majority vote of the Board will send the matter to the membership for discussion and approval.

C. The membership will be notified of the removal vote by return-receipt email and/or mail prior to the next regular meeting.

D. A majority vote of the membership, by ballot, will remove the offending officer.

ARTICLE V: MEETINGS

SECTION 1: GENERAL AND SPECIAL MEETINGS

A. Regular meetings will be held once a month when possible.

B. Time, date, and location will be announced by the President. Membership will be notified by email and/or internet of all meetings.

C. Board meetings will be held the week preceding the regular meeting when necessary, but at least quarterly. Members will be allowed to attend Board meetings but will not be allowed to vote.

D. Special Board meetings and special membership meetings will be called at the discretion of the President.

E. Relaxed Robert's Rules of Order will be followed and govern in all parliamentary situations not covered by these Bylaws.

SECTION 2: QUORUM

A. A general membership meeting requires thirty percent (30%) of active non-provisional members in attendance to establish a quorum.

B. Board meetings and committee meetings require a majority present to establish a quorum.

C. Official Club business cannot be conducted without a quorum.

D. When a quorum has been established, a majority vote will determine policies and actions unless otherwise stated in these Bylaws.

ARTICLE VI: FINANCIAL

SECTION 1: FISCAL YEAR

Fiscal year for the ACCC will be January 1 through December 31.

SECTION 2: BUDGET

A. The Executive Board will prepare an annual budget.

B. The budget will be presented by the Treasurer at the January meeting.

C. The membership will be given a chance for discussion. Motions from the floor will be entertained for any changes to the budget.

D. A vote will be taken after discussion and any motions.

SECTION 3: REIMBURSEMENT OF EXPENSES

Expenses qualifying for reimbursement are those incurred to support a Club sanctioned event or activity which provides all members the opportunity to participate or those which will be shared by or given to each member. Operating costs such as office supplies and postage also qualify for reimbursement.

A. Preapproved budgeted expenses incurred by a member for an approved, Club-sponsored function will be reimbursed upon presentation of a proper receipt to the Treasurer provided the expense is not in excess of 10% of the agreed upon amount.

B. The Executive Board will have the authority to approve reimbursement of expenses up to \$100 for an unbudgeted expense.

C. Expenses in excess of \$100 which have not been previously approved must be submitted to the Treasurer for a vote by the membership.

SECTION 4: AUDIT

At least once a year, the President will appoint, at random, an audit committee to go over the ACCC's financial records.

ARTICLE VII: BYLAWS

SECTION 1: REVISIONS

- A. Any member may submit in writing suggested revisions of the Bylaws to the Board.
- B. The Board will meet to review the revision and formulate the revised Bylaw.
- C. The revision will be presented to the membership for discussion at the next regular meeting.
- D. Membership will be notified by email and or mail that a vote on the revision will be taken at the next regular meeting.
- E. At the following meeting, a final discussion will take place and a majority vote will approve the revision.
- F. Upon passage, the revision will be included in the Bylaws.

ARTICLE VIII: LIABILITY

SECTION 1: PERSONAL

All persons or businesses extending credit to, contracting with, or having any claims against the ACCC or any of its officers will only look at the funds or property of the ACCC for payment of any debt, damage, decree, judgment, or any other monetary claim that they may have payable to them from the ACCC or its officers. Neither the members of the ACCC nor the officers, past or present, will be personally liable.

SECTION 2: OFFICERS

At no time will any officer of the ACCC be liable to the ACCC or its membership for any reason, for any action taken or omitted by him/her in good faith in the execution of his/her office.

ARTICLE IX: DISCRIMINATION

Discrimination against any member on the basis of age, gender, race, disability, religious or political beliefs, sexual orientation, or any other characteristic that would violate a person's human rights is expressly prohibited.

ARTICLE X: DISSOLUTION

Dissolution will be conducted according to the laws of North Carolina with all monies and property donated to the voted-on charity(s).